EMPLOYMENT APPLICATION
ROCK ISLAND COUNTY FOREST PRESERVE DISTRICT

Return application to: Rock Island County Building, c/o Human Resources Office
1504 Third Avenue, Rock Island, IL 61201

Rock Island County Forest Preserve District is an Equal Opportunity Employer. All applicants will receive consideration for employment without regard to age, sex, disability, race, religion, color, marital status, sexual orientation or national origin.

PERSONAL INFORMATION (Please print)

Name _____ **Phone Number** _____
(Last) **(First)** **(Middle Initial)**

Address _____ **Apt. or Unit #** _____
(Street)

City _____ **State** _____ **Zip Code** _____

List additional names you have used or been known by _____

Date: _____	Date available to work: _____
Position Desired: _____	How were you referred to the Forest Preserve District? _____
Have you previously **applied** for employment with the Forest Preserve District? ☐Yes ☐No	If yes, when? _____
Are you 18 years of age or older? ☐Yes ☐No	Do you have the legal right to work in the U.S.? ☐Yes ☐No
Work Preference: ☐Full-time ☐Part-time ☐Seasonal ☐Temporary	Desired Salary: _____
Are you available: ☐40 hours ☐Over 40 hours ☐Irregular shifts ☐Nights ☐Saturdays or Sundays ☐Holidays	
Are you related to a current employee of the Forest Preserve District? ☐Yes ☐No	If yes, name of employee _____ Relationship _____ Department _____
Have you previously been employed by the Forest Preserve District? ☐Yes ☐No	If yes, when? _____ Department _____ Supervisor _____
Have you ever been convicted of a crime? ☐Yes ☐No ***For Illinois applicants, you are not obligated to disclose sealed or expunged records of conviction or arrest.*** If yes, you must provide the following information: ☐Felony ☐Misdemeanor Name of crime(s)/conviction(s) _____ Date of conviction(s) _____ Name and location of Court(s) which convicted _____	
Do you have an active driverôs license? ☐Yes ☐No	Do you have an active CDL? ☐Yes ☐No Classification:_____

EDUCATION AND TRAINING

Type of School	Name and Location of School	Graduated?	Major Field	Diploma or Degree
High School		☐ Yes ☐ No		
College		☐ Yes ☐ No		
Graduate		☐ Yes ☐ No		
Other (Trade, Technical, etc.)		☐ Yes ☐ No		

Special Qualifications and Skills (including computer, typing, shorthand, specialized training, extra-curricular activities, etc.)

_____

_____

EMPLOYMENT RECORD

List present and most recent employer first, include military service and volunteer work.

Employer: Address & Phone #:	Employment Dates From: _____ To: _____	Work Performed: _____ _____ _____ _____ _____
Job Title: Supervisor:	Hourly Rate/Salary Starting: _____ Final: _____	
Reasons for leaving:	May we contact this employer? ☐Yes ☐No	
Employer: Address & Phone #:	Employment Dates From: _____ To: _____	Work Performed: _____ _____ _____ _____ _____
Job Title: Supervisor:	Hourly Rate/Salary Starting: _____ Final: _____	
Reasons for leaving:	May we contact this employer? ☐Yes ☐No	
Employer: Address & Phone #:	Employment Dates From: _____ To: _____	Work Performed: _____ _____ _____ _____ _____
Job Title: Supervisor:	Hourly Rate/Salary Starting: _____ Final: _____	
Reasons for leaving:	May we contact this employer? ☐Yes ☐No	
Employer: Address & Phone #:	Employment Dates From: _____ To: _____	Work Performed: _____ _____ _____ _____ _____
Job Title: Supervisor:	Hourly Rate/Salary Starting: _____ Final: _____	
Reasons for leaving:	May we contact this employer? ☐Yes ☐No	

Have you ever been dismissed or forced to resign from <u>any</u> previous position? This includes any previous position not listed on this application. ☐ Yes ☐ No **If yes, please explain:**

_____

PROFESSIONAL REFERENCES (Do not include relatives or former employers.)

Name	Address	Telephone	Occupation	Years

APPLICANT'S STATEMENT ï Please read before signing.

In making this application for employment, I understand Rock Island County Forest Preserve District may conduct investigations including verifications of prior employment history and education. I hereby certify that all statements in this application are true. I understand that any false statements, omissions or misrepresentations will result in the offer of employment to be rescinded or employment to be terminated.

Signature _____ Date _____